

(To be typed in the company's letter head specimen Demand Letter Copy)

Date:

EMPLOYMENT CONTRACT

This agreement between two parties: First Party the employer and second party the Employee.

First Party :

Address:

Second Party:

Name of the Employee: Mr.

Passport No.:

Job Title:

Salary:

Terms and Conditions:

- | | | |
|---|---|---|
| 1. Period of Contract | : | 2 Years (Renewable) |
| 2. Probation Period | : | 90 days |
| 3. Working Hours | : | 8hrs per day 48 hours a week. |
| 4. Accommodation | : | Provided by the company |
| 5. Food | : | Provided by the company |
| 6. Air Ticket | : | Provided by the company (Joining & returning) |
| 7. Medical & Insurance | : | Provided by the Company |
| 8. Annual Leave | : | 30 days |
| 9. Workmen's Compensation Insurance: | : | Provided by the company |
| 10. Service/Agency/Broker Fee | : | Provided by the company |
| 11. Visa, Medical Test, | : | Provided by the company |
| 12. Right to retain Employee's Passport | : | Employee |

Other Terms and conditions will be as per prevailing laws.

Accepting Parties

First Party

Name :

Designation

Company:

Signature

Witness

Company Seal

Second Party

Name :

Address

Date

Signature

Witness